

**GOVERNMENT OF MANIPUR  
DIRECTORATE OF SOCIAL WELFARE**

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**C I R C U L A R**

Imphal, the 2<sup>nd</sup> January, 2026.

**No. 4/30/2025-D(SW)-Estt/G-IV:** In order to prepare an updated Seniority List of Grade-IV employees (ICDS and Non-ICDS), it is hereby informed to all the concerned Grade-IV employees of this Department to submit their requisite documents as listed below to the undersigned on or before 15<sup>th</sup> January, 2026 for verification and compilation of Seniority List.

- 1. Appointment Order.**
- 2. Educational Qualification.**
- 3. Category Certificate (OBC/ST/SC), if any.**
- 4. Any other relevant Service-Related document, if any.**

  
(Anna Arambam)  
Director (Social Welfare)  
Manipur.

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Copy to:-

1. Joint Director (ICDS)/Joint Director (SW)/Deputy Director(Disabilities)/Deputy Director(WP)/Deputy Director(CP), Social Welfare Department, Manipur for circulation in the respective Section.
2. Heads of Offices concerned.
3. IT Section for uploading in the Department's Website.
4. Guard File.