



TENDER NOTICE

GOVERNMENT OF MANIPUR
Directorate Head Quarter, Social Welfare
Near 2nd MR Gate
A.T. Line, Imphal-795001

No. 5/01/2024-SW/Tender: Tenders are invited for the procurement of Micronutrient Fortified Energy Dense Food for ICDS Scheme in Manipur State. Interested bidders may download detailed Tender Notice and Tender Document from the following websites i) www.manipur.gov.in ii) www.manipurtenders.gov.in iii) www.socialwelfare.mn.gov.in

Bids are to be submitted through e-tender portal at: www.manipurtenders.gov.in.

The dates of submission of bids and opening are as below:

Downloading Tender Document	: 04/05/2026 to 30/05/2026
Last Date of seeking clarification	: 31/05/2026 upto 5.00 PM
Last Date of Submission of Tender	: 01/06/2026 at 11:00 AM
Date of Opening of Technical Bid	: 02/06/2026 at 01:00 PM
Contact person	: For any query, Sheikh Abdul Hakim, Director, Social Welfare, Manipur Mobile No. 9362429181 e-mail:directorswmanipur@gmail.com

Shakim

(Sheikh Abdul Hakim)
Director (Social Welfare)
Manipur.



GOVERNMENT OF MANIPUR
Directorate Head Quarter, Social Welfare
Near 2nd MR Gate
A.T. Line, Imphal-795001

No. 5/01/2024-SW/Tender

Imphal, the 4th May, 2026

REQUEST FOR PROPOSAL

1. Quotation in two bids system are invited from Competent and eligible original manufacturer engaged in manufacturing of Micronutrient Fortified Energy Dense Food (as per recipe mentioned hereunder) in accordance with the guidelines issued by the Ministry of Women & Child Development, Govt. of India from time to time and who are having requisite infrastructure, Plant and Machinery and the products so manufactured are in accordance with the FSSAI regulation.

Types of Products:

- Micronutrient Fortified Energy Dense Food as Jowar Food Mix
- Micronutrient Fortified Energy Dense Food as Rice food mix (cerelac type)
- Micronutrient Fortified Energy Dense Food as Finger Millet Kheer
- Micronutrient Fortified Energy Dense Food as Rice Khichidi
- Micronutrient Fortified Energy Dense Food as Sooji Halwa

2. The manufacturer/bidder shall have to offer their rates for all the above different categories of product (recipe). The product should be supplied in the package of 1000 gms. each.

3. Bids are to be submitted online through e-Procurement/Tender portal <https://manipur.tenders.gov.in>. Bids must be submitted online before the stipulated time. Department does not take any responsibility for the delay caused due to non-availability of internet connection or network traffic jam for online bids.

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Last Date of seeking clarification	: 31/05/2026 upto 5.00 PM
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The bidder is required to present himself/authorized representative along with power of attorney with all the original documents and attested/certified photocopy of documents, submitted online at the time of opening of online Technical bid. Non production of original documents and attested/certified photocopy of documents upon demand at the time of the opening of the technical bid, shall lead to disqualification of the bidder.

4. DISCLAIMER

- a) This Request for Proposal (RFP) for “Micronutrient Fortified Energy Dense Food as Supply of Supplementary Nutrition Food (Take Home Ration) for Anganwadi Beneficiaries” is issued by the Director, Social Welfare Department, Govt. of Manipur. (“the Department”)
- b) Whilst the information in this RFP has been prepared in good faith, it is not and does not purport to be comprehensive or to have been independently verified. Neither, Director, Social Welfare Department, Manipur nor any of its officers or employees, nor any of their advisers nor consultants accept any liability or responsibility for the accuracy, reasonableness or completeness of the information contained in the RFP, or for any errors, omissions or misstatements, negligent or otherwise, relating to the Supply of Micronutrient Fortified Energy Dense Food as Supplementary Nutrition Food (Take Home Ration) to the Anganwadi Beneficiaries, or makes any representation or warranty, express or implied, with respect to the information contained in this RFP or on which this RFP is based or with respect to any written or oral information made or to be made available to any of the recipients or their professional advisers and, so far as permitted by law and except in the case of fraudulent misrepresentation by the party concerned, and liability therefore is hereby expressly disclaimed.
- c) The information contained in this RFP is selective and is subject to updating, expansion, revision and amendment at the sole discretion of the Director, Social Welfare, Manipur. It does not, and does not purport to, contain all the information that a recipient may require for the purposes for making a decision to participate in this process. Each Party must conduct its own analysis of the information contained in this RFP, to correct any inaccuracies therein and is advised to carry out its own investigation into the proposed ICDS Project, the regulatory regime which applies thereto and by and all matters pertinent to the ICDS Project and to seek its own professional advice on the legal, financial and regulatory consequences of entering into any agreement or arrangement relating to the ICDS Project. Director, Social Welfare Department, Manipur, shall not be responsible for any direct or indirect loss or damage arising out of or for use of any content of the RFP in any manner whatsoever.
- d) Director, Social Welfare Department, Govt. of Manipur, shall be the sole and final authority with respect to qualifying a bidder through this RFP. The decision of the Director, Social Welfare Department in selecting the Supplier who qualifies through this RFP shall be final and the Department reserves the right to reject any or all the bids without assigning any reason thereof. Director, Social Welfare Department further reserves the right to negotiate with the selected bidder to enhance the value through this project and to create a more amicable environment for the smooth execution of the project.
- e) Director, Social Welfare, Govt. of Manipur, may terminate the RFP process at any time without assigning any reason and upon such termination shall not be responsible for any direct or indirect loss or damage arising out of such a termination.

Section - I : Instructions to Bidders

5. DEFINITIONS

All the words and terms used in this RFP shall have the meaning as assigned here under except otherwise provided in the document:

- a) "Bidder" means reputed, competent, experienced bona fide manufacturer of Micronutrient Fortified Energy Dense Food – [as defined under Definition Clause (f)], which may be an Individual/Proprietor/SHG /Mahila Mandal/Partnership/Co-operative Society/LLP/Corporation/ Govt. undertaking/Company registered under Companies Act 1956/2013 or any other legal entity but does not include Consortium or Joint Venture or Special Purpose Vehicle (SPV) or Subsidiary/Holding/ Associate/Group Company jointly as a single identity.
- b) "Contract" means the agreement to be entered into between the Purchaser and the Successful Bidder, as recorded in the Contract Form signed by the Parties, including all the attachments and appendices thereto and all documents incorporated by reference therein.
- c) "Day" means Calendar Day.
- d) "Destination" means Social Welfare Godown, Takyel, Imphal-795001 in the State of Manipur.
- e) "Price" means the price payable to the Successful Bidder under the Contract for the full and proper performance of its contractual obligations.
- f) "Micronutrient Fortified Energy Dense Food" means Food Items to be distributed as Take Home Ration being Supplementary Nutrition Food as per the provisions of National Food Security Act, 2013 (latest amended on 25th January 2023) meeting the nutritional standards prescribed in Schedule-II of the said Act and prepared following the Revised Nutritional & Feeding Norms and Guidelines issued by the Government of India on 24/02/2009, 24/12/2013 and 13/01/2021 duly fortified with essential micronutrients as per 50% of Recommended Dietary Allowance (RDA) during the manufacturing process and not requiring addition of any raw material before consumption. It should be 100 % vegetarian and should be prepared without using any preservative and include the food items prescribed under this RFP.
- g) "Services" means services ancillary to the supply of the Micronutrient Fortified Energy Dense Food, such as transportation and insurance, any other incidental services and other obligations of the Supplier covered under the Contract.
- h) "Purchaser" means the organization purchasing the Micronutrient Fortified Energy Dense Food, as named in this RFP.
- i) "Supplier" means the successful bidder(s) who has/have entered into the Contract with the purchaser for manufacturing and supplying of Micronutrient Fortified Energy Dense Food.
- j) "Delivery Instruction (DI)" means the letter issued with the intention to communicate to the supplier the quantity of food to be manufactured that will be delivered during the specified period.

- k) "Supply Order" means the letter issued to the supplier to supply the food item to the Social Welfare Godown, Takyel, Imphal-795001 in the State of Manipur.
- l) "Last Three Financial Years": The last three financial years shall be 2022-23, 2023-24 and 2024-25.
- m) "Turnover": Turnover achieved by manufacturing and supplying of Micronutrient Fortified Energy Dense Food [as per Definition Clause (f) above] directly to the Central Government/State Government/Union Territory (Excluding Taxes/GST) in last three financial years will only be considered and will qualify the requirement of "Turnover". The Turnover (without Taxes) should be substantiated by GST/VAT Return along with all applicable periodic returns submitted to the concerning Government Authorities during last three Financial Years, as per applicability, in addition to Financial Statements along with statutory Audit Report and Tax Audit Report (as applicable) during last three financial years, as per applicability. The turnover of Applicant Bidder, in its individual capacity (stand alone) will only qualify the definition of "Turnover" and no Turnover of Consortium or Subsidiary/Holding/Associate/Group Company/Joint Venture shall be considered under the definition of "Turnover".
- n) "Past Performance": The experience of manufacturing and supply of Micronutrient Fortified Energy Dense Food as Supplementary Nutrition Food [as per Definition Clause (f) above] directly to the Central Government/State Government/Union Territory. The past performance of Applicant Bidder, in its individual capacity (stand alone) will only qualify the definition of "Past Performance" and no Past Performance of Consortium or Subsidiary/Holding/Associate/Group Company/Joint Venture shall be considered under the definition of "Past Performance".
- o) "Appropriate Infrastructure": Infrastructure includes Production Unit i.e. Manufacturing Plant, which should have automated manufacturing line for production of "Micronutrient Fortified Energy Dense Food" as per the definition under Clause (f) and specifications prescribed in this RFP, with whole process having automated system for Fortification of Micronutrient Fortified Energy Dense Food with essential Micronutrients with precise measurement. The Plant should also have system for manufacturing of Micronutrient Fortified Energy Dense Food through appropriate technology, in addition to cleaning of dry raw material as per composition and should include but not limited to Power House (Generator), In-House Lab, office, packing unit, adequate separate storage facility of raw material and finished products and adequate finished product weight management system and arrangement of necessary logistics to complete the supply chain up to the door step delivery. The automated system should have control and prevention from under cooking or over cooking of Micronutrient Fortified Energy Dense Food and ensuring that there is no underdose or overdose of essential Micronutrients is done during the fortification process. The necessary infrastructure should have well established system of fortification to ensure the following basic principles for the fortification of micronutrients to Micronutrient Fortified Energy Dense Food:
- (i) It shall be compulsory to have automatic mechanical system for blending and fortification of perfect composition of ingredients to maintain material accuracy;

- (ii) The essential nutrient should be sufficiently stable in Micronutrient Fortified Energy Dense Food under customary conditions of packaging, storage, distribution and use;
 - (iii) The essential nutrient should not impart undesirable characteristics to Micronutrient Fortified Energy Dense Food and should not unduly shorten the shelf-life of the Micronutrient Fortified Energy Dense Food;
 - (iv) Methods of measuring, controlling, and/or enforcing the levels of added essential nutrients in Micronutrient Fortified Energy Dense Food should be available;
 - (v) The amount of the essential nutrient added should not result in excessive/lesser intakes by individuals with a high/low intake of Micronutrient Fortified Energy Dense Food.
- p) “Functional and Operative Manufacturing Unit”: Technique, method or system of operating or controlling manufacturing process and mechanical operation by automatic means using electronic devices and software without any intervention of human hands from a control room. The system should ensure that Micronutrient Fortified Energy Dense Food is having zero infection i.e. there should not be any physical, chemical and microbiological contamination in the Micronutrient Fortified Energy Dense Food and Micronutrient Fortified Energy Dense Food have been fortified with essential micronutrients as per prescribed norms and there is no overdose or underdose of micronutrients in the Micronutrient Fortified Energy Dense Food. The unit should be operational from the last 5 years i.e. the unit should have commenced commercial operations from or within financial year 2019-20.
- q) “In-House Lab”: To ensure batch wise test of raw material and finished products regarding (1) Nutrient contents, (2) Chemical contaminants, (3) Physical conditions e.g. dryness, softness, uniform consistency, (4) Micronutrients and (5) Microbiological analysis, the necessary infrastructure, equipment and technically qualified personnel to carry out at least aforesaid tests of raw material and finished products.
- r) “Third Party Analysis of Micronutrient Fortified Energy Dense Food”: To ensure that supply of Micronutrient Fortified Energy Dense Food to the beneficiaries, it has to be confirmed by independent authority (i.e. Govt. Approved Lab/NABL accredited laboratory) that (i) Micronutrient Fortified Energy Dense Food is having zero infection i.e. there should not be any physical, chemical and microbiological contamination in the Micronutrient Fortified Energy Dense Food (ii) Micronutrient Fortified Energy Dense Food has been fortified with essential micronutrients as per prescribed norms and there is no overdose or underdose of micronutrients in the Micronutrient Fortified Energy Dense Food (iii) it is complying with required calorie and protein norms, as prescribed under any statutory Act/Rules and Regulations.
- s) “Government Entities / Government Undertaking / Government agency”: The Government Entities / Government Undertaking / Government agency owned or controlled, directly or indirectly, by the Central Government, or by the State Government of Governments, or partly by the Central government and partly by one or more State Government.

6. ELIGIBILITY CRITERIA

- a. A bidder shall be a legal entity as defined in 5(a) of this RFP. The bidder should be a bonafide manufacturer of Micronutrient Fortified Energy Dense Food whether it is a joint venture or not. In case the bidder is a Public Sector Undertaking (PSU), the PSU should be a direct bonafide manufacturer of Micronutrient Fortified Energy Dense Food. The Purchaser shall not entertain any request of PSU to submit documents of any manufacturer and the PSU have to meet all eligibility criteria to technically qualify in this bid.
- b. Contractors, traders, middleman, distributors, dealers, non-trading companies, agents and any other individual and/or legal entity who are not the original manufacturer or producer are strictly prohibited from submitting the proposals. Even if they submit a proposal, their proposal will be outrightly rejected.
- c. The bidder should have functional and operative manufacturing unit well equipped with appropriate infrastructure as per 5(o), of this RFP and should also have due technical expertise to manufacture or produce the Micronutrient Fortified Energy Dense Food as per the product specifications clause of this Request for proposal document. The unit should be operative since the last five financial years i.e the unit should have commenced commercial production from or within financial year 2019-20. Necessary certificate with regard to the date of commencement of production from the Director of Industries and Commerce shall be submitted in this regard.
- d. The Bidder should have a proven track record of supplying the Micronutrient Fortified Energy Dense Food manufactured and supplied under various ICDS Schemes for each of the last 3 (three) financial years directly to the Central State/Government. The bidder has to submit a Performance Certificate from the respective Central/State Government Department as proof of supply along with the Annexure - VI.
- e. The bidder should possess the required manufacturing capacity to manufacture the Micronutrient Fortified Energy Dense Food. A proof to this effect such as the installed manufacturing capacity certificate issued by the DIC should be enclosed with the proposal.
- f. The bidder should be able to satisfy the Department of its capability of supplying the Micronutrient Fortified Energy Dense Food in accordance with the RFP's terms and conditions. The Department or its authorized representative may visit the bidder's manufacturing units to ascertain the bidder's capabilities and the bidder shall cooperate during such inspections. During such inspection, if the Department feels that the bidder does not have required capabilities in terms of the task to be carried out as per the terms of the RFP, the Department has the right to reject such a proposal.
- g. The quality of cleaning, grinding, mixing, fortification, packing etc should be such that the shelf life of the Micronutrient Fortified Energy Dense Food to be supplied by the bidder is at least 180 days from the date of manufacture.
- h. The minimum Net worth of the Tenderer shall not be less than Rs. 12,00,00,000 (Rupees Twelve Crores only) as on 31.03.2025 as reflected in the audited balance sheet. Net Worth shall mean as defined under 2(57) of the Companies Act, 2013 i.e. aggregate value of the paid-up share capital and all reserves created out of the profits and securities premium account, after deducting the aggregate value of the accumulated losses, deferred expenditure

and miscellaneous expenditure not written off, as per the audited balance sheet, but does not include reserves created out of revaluation of assets, write-back of depreciation and amalgamation. Net worth of only the entity bidding as bidder, shall only be considered. The bidder shall submit a certificate issued by practising chartered accountant/Statutory Auditor for the above. In case the bidder is Mahila Mandal/Self Group/Village Community (Who are original manufacturers), the Net Worth shall not be less than Rs. 2,50,00,000/- (Rupees two crore fifty lakh) only.

- i. The bidder should have a minimum turnover of manufacturing and supplying of Micro Nutrient Fortified Energy Dense Food/Supplementary Nutrition under ICDS Scheme of Ministry of Women and child Development, Govt. of India, against orders placed in their own names, directly by the Department of Women and child Development/Department of Social Welfare of any State Government/UT Government of not less than Rs. 12,00,00,000/- (Rupees twelve crores only) in each of the last 3 financial years i.e. 2022-23, 2023-24 and 2024-25. The bidder should submit Annual Turnover Statement for the last 3 financial years of sale, exclusively from manufacturing and supply of Micro Nutrient Fortified Energy Dense Food/Supplementary Nutrition directly to the Department of Women and child Development/Department of Social Welfare and in case of Mahila Mandal/Self Help Group/Village Community (Who are original manufacturers) the turnover shall be relaxed to Rs.4,00,00,000/- (Rupees Four crore only). The bidder should submit the Annual turnover certificate for the last 3 (three) financial years (Refer Annexure III) issued by a Chartered Accountant from the sale of Micronutrient fortified Energy Dense Food.
- j. The bidder should have experience of supplying Micro Nutrient Fortified Energy Dense Food to the Department of Social Welfare/Department of Women and Child Development equal to or more than 100% of the tendered quantity in each of the last 3 years. Bidder should submit details of the running contracts along with the value of the contract towards Proof of the same.
- k. The Tenderer shall have a minimum Cash credit facility of Rs. 5.00 crores of the above duly approved and sanctioned by the bank. In case of Mahila Mandal/Self Help Group/Village Community (Who are original manufacturers) the minimum Cash credit facility shall be Rs. 1.00 Crore of above duly approved and sanctioned by the bank. A certificate to this effect duly certified by the concerned nationalised bank only should be submitted along with the bid failing which the bid will not be accepted.
- l. The bidder should submit a certificate pertaining to the financial stability status of the tenderer duly certified by the concerned nationalised bank for an amount not lower than Rs. 20.00 crores. In case of Mahila Mandal/Self Help Group/Village Community (Who are original manufacturers) the amount should not be lower than Rs. 2.0 crores.

7. GENERAL CONDITIONS

A complete set of bidding documents may be downloaded from the following website

- (i) www.manipur.gov.in
- (ii) www.manipurtenders.gov.in
- (iii) www.socialwelfaremanipur.nic.in

- a. Tender Forms may be downloaded from the above website by paying a sum of Rs. 5,000/- (Rupees five thousand only) as cost of Tender form which must be submitted electronically through NEFT/RTGS/other electronic means by the tenderers to Director, Social Welfare Department, Manipur, Account No. 0254050024017, IFSC Code PUNB0025420, Name of branch: PNB, Imphal. In case of NEFT/RTGS/other electronic means the tenderer has to indicate transaction No. (UTR No.) of such payments appropriately in the Bid.
- b. All bids must be accompanied by the Earnest Money Deposit (EMD) as specified in the bid document and must be furnished with the bid.
- c. At any time prior to the date of submission of bid, the authority inviting tender may, for any reason, whether at his own initiatives or in response to a clarification from an intending bidder, modify the bidding documents by an amendment. The amendment shall be published on the e-tender portal of the state and the amendments shall be binding on the intending bidders and shall form part of the RFQ. In order to provide reasonable time to take the amendment into account in preparing the bid, the authority inviting tender, may at his discretion, extend the date and time for submission of bids.
- d. The bid and all correspondence and documents shall be in the English language. If any document is in any other language, a translated copy of the same duly attested by a Class -I Gazetted officer only, failing which the document shall not be accepted.
- e. The tender document is not transferable.
- f. All pages of the tender document shall be signed by the bidder or its authorised signatory supported by a Power of Attorney, in all the pages with official seal.
- g. Interested eligible bidders, if so desire, may obtain further information from the office of the authority inviting tender.
- h. The Tender Inviting Authority reserves the right to accept or reject any or all bid/ offer without assigning any reason thereof.
- i. The supplier will have to get samples of the supplied food items tested from Govt. Approved lab/NABL accredited laboratory at its own cost before supplying the product. The authorized representative of the Department will have the right to inspect the manufacturing unit and take samples of the product from manufacturing unit/Anganwadi centres etc as and when they deemed fit.
- j. The supplier will have to print manufacturing date, batch number, expiry date and nutritional value per feeding per beneficiary and other details as prescribed in the packing regulations issued under Food Safety and Standards (FSS) Act 2006 and Packaged Commodity Rules. The packets should clearly state that the product is for free distribution under ICDS Scheme and it is not for commercial sale and each sealed pack shall bear in bold letter "FOR SNP-MANIPUR, NOT FOR SALE".
- k. The bidder is responsible for all statutory and regulatory compliance and for obtaining any permit, license or other permission required by any Government authorities in connection with the manufacturing/production and supply of the premises.

- l. The bidder shall offer only one price and one sample for a particular recipe of food product i.e. to say that the bidder cannot offer two different varieties for a single product.
- m. Photocopy of all documents to be attested by a Class-I Gazetted Officer/ Notary Officer and then scanned and uploaded. The Gazette Notification of the Gazetted Officer/Certificate of Practice as Notary officer shall also be attached with the documents without which the tender is liable to be rejected.
- n. Rates shall not be indicated in the Technical Bid and if indicated, then the tender will be considered as invalid.
- o. Samples and test report of the samples tested by Government approved lab/NABL accredited lab should be submitted in the office of the Director, Social Welfare, Manipur at least 2 (two) working days prior to the due date of submission of bid during the office hours of the department from 10:00 hrs to 17:00 hrs. The acknowledgement of submission of the same shall be uploaded along with the Technical Bid.

All other relevant documents under para 8 Technical Bid shall be submitted online at <https://manipurenders.gov.in/nicgep/app> within the due date of submission of bid. No other physical copy to be submitted.

- p. The total requirement of micronutrients fortified energy dense food is shown as Annexure- A.

8. TECHNICAL BID

The bidder shall furnish along with the Technical bid, the following,

- a. All bids must be accompanied by EARNEST MONEY DEPOSIT of an amount of Rs. 90,00,000/- which must be submitted electronically through NEFT/RTGS/other electronic means by the tenderers to Director, Social Welfare Department, Manipur, Account No. 0254050024017, IFSC Code PUNB0025420, Name of branch: PNB, Imphal. In case of NEFT/RTGS/other electronic means the tenderer has to indicate transaction No. (UTR No.) of such payments appropriately in the Bid. There is no exemption from submission of EMD by any bidder, whosoever. For the bidders who do not submit EMD along with the bid, their bid will be out rightly rejected. In case the bidder is MSME/ Mahila Mandal/ Local Self-Help Group/ NGO or Village Community registered within the state, the payment of EMD shall be relaxed to Rs.10,00,000/- only. However, no institution/company registered under Cooperative Society Act can avail the relaxation in the EMD. The EMD of the successful bidders shall be retained till completion of the tender and shall be subject to renewal by the successful bidder from time to time, if required, but shall not carry any interest. If the successful bidder fails to execute the agreement and/ or fails to deposit the performance security within the specified time, or withdraws his bid within the validity period of the bid, the EMD shall be forfeited. The EMD of the unsuccessful bidders will be returned within 30 days after the finalization of the tender. Every bidder shall submit the bank account details at the time of bid submission for refund of EMD. No interest shall be payable on Earnest Money Deposit, in any case.
- b. Self-certified copy of legal documents such as Partnership deed in case of partnership firm, constitution/Memorandum & Article of Association in case

of Registered Company, Registration Certificate & byelaws in case of cooperative societies or like documents as the case may be.

- c. Duly notarized Power of Attorney/Letter of Authorisation in favour of the signatory of the proposal document.
- d. A certificate issued by the Director of Industries and Commerce indicating installed manufacturing capacity per annum of all units mentioned in the RFP. The Director, Social Welfare, reserves the rights to allot quantities of the food product in case of more than one qualified bidder.
- e. Bidder must furnish a list of machineries installed in his premises and a latest certificate from a Chartered Engineer registered with the Institution of Engineers (India), stating that the machineries are sufficient to meet the production requirement of various Micronutrient Fortified energy Dense Food under this RFP and also stating that the machineries can perform effectively for a further period of 3 years.
- f. The bidder shall submit an affidavit to the effect that the Tenderer including any of its Holding company/Parent Company/Subsidiary Company or any Associate or Sister Concern or firm having common director/partner or any other person having substantial interest in the company/firm whether by way of shareholding or otherwise is not deregistered, debarred, blacklisted as on due date of tender by any State Govt./Central Govt./Civil Supplier Corporation/Cooperative Federation/Public Sector Undertaking.
- g. The Tenderer shall have a minimum Cash credit facility duly approved and sanctioned by a Nationalised/Scheduled Bank. A certificate to his effect duly certified (not more than 3 months older prior to the due date of the tender) by the concerned Bank should be submitted along with the bid failing which the bid will not be accepted.
- h. The bidder should submit a certificate pertaining to the financial stability status of the tenderer duly certified by the concerned nationalised/ Scheduled Bank for an amount not lower than Rs. 50.00 crores. In case the bidder is Mahila Mandal/Self Help Group/NGO/Village Community registered within the State, this limit shall be relaxed to Rs.5.00 crores.
- i. The bidder should have in-house quality control facilities, its own quality control laboratory equipped with appropriate laboratory facilities/ infrastructure for testing the parameters as per the specifications given in the RFP. Bidders must submit a list of lab equipment, list of technically qualified personnel engaged in quality control etc.
- j. Copy of the valid Certificate issued by FSSAI authorities for the manufacturer of the product clearly indicating the commodities for which certificate is issued.
- k. Copy of valid Trading Licence from any State duly attested by Class-I Gazetted Officer/Notary.
- l. The bidder should submit a certificate from a practising Chartered Accountant as per Annexure - III certifying turnover from manufacturing and supplying of Micro Nutrient Fortified Energy Dense food/Supplementary Nutrition under ICDS scheme of Ministry of Women & Child Development, Govt of India, against orders placed in their own names, exclusively from manufacturer and supply of Micronutrient Fortified Energy Dense Food/Supplementary

Nutrition directly by the Department of Women and Child Development/Department of Social Welfare of any State Government/UT Government in the last 3 financial years i.e. 2022-23, 2023-24 and 2024-25.

- m. A Certificate from practicing CA regarding its Net Worth as on 31.03.2025 as reflected in the audited balance sheet. Net worth shall mean as defined under 2(57) of the Companies Act, 2013 i.e. aggregate value of the paid-up share capital and all reserves created out of the profits and securities premium account, after deducting the aggregate value of the accumulated losses, deferred expenditure and miscellaneous expenditure not written off, as per the audited balance sheet, but does not include reserves created out of revaluation of assets, write-back of depreciation and amalgamation. Net worth of only the entity bidding as a bidder, shall only be considered.
- n. The Bidder should submit an undertaking in the form at Annexure-IV confirming acceptance of all terms and conditions of the tender on Non-Judicial stamp paper of Rs.100/-.
- o. The Bidder should submit an undertaking on fraud and corruption as per Annexure-V on Non-Judicial stamp paper of Rs.100/-.
- p. The bidder will have to get samples of the all offered food items tested from any Government approved laboratory/NABL accredited laboratory at its own cost. The Test Report in original along with the samples (2 Nos. samples of 1 kg for each item) shall be submitted at least 2 working days prior to the due date of submission of bid during office hours from 10:00 hrs to 17.00 hrs. The acknowledgement of submission of Food Samples along with Test Certificate should be uploaded along with the Technical Bid.

The manufacturer must produce quality laboratory testing certificate in respect of the following points:

Nutritional Information test:

- i) Total Carbohydrate
- ii) Energy
- iii) Protein
- iv) Vitamin A
- v) Vitamin B
- vi) Vitamin C
- vii) Iron
- viii) Calcium
- ix) Zinc
- x) Total Fat
- xi) Total Ash
- xii) Crude Fibre

Microbiological Test

- i) Bacterial count
- ii) Coliform count
- iii) Escherichia coli
- iv) Yeast and Mould

- q. Shelf-life certificate: Bidder should submit a certificate that Micronutrient Fortified Energy Dense Food shall have a minimum shelf life of 180 days from the date of manufacture under normal conditions certified by a Govt approved lab/NABL lab.
- r. Bidder shall submit a certificate from Govt. approved lab/NABL Lab that the Packing Pouch material is free from Bisphenol A.
- s. Blue Print/drawing of the approved plant by Food and Drug Authority of the concerned State from where the Micronutrient Fortified Energy Dense Food will be produced and supplied by the bidder and shall have to be submitted along with the bid.
- t. The bidder shall also submit notarized copies of the following registration/licenses:
 - i. DIC/SIA Registration-A registration certificate issued by the District Industries Centre (DIC) for micro or small scale industrial unit/medium or large scale category of the unit/Udyog Aadhar/UDYAM.
 - ii. Valid Factory license.
 - iii. ISO 22000:2000/HACCP certification (any one) for the manufacturer of Micronutrient Fortified Energy Dense Food.
 - iv. GST registration Certificate.
 - v. Latest GST return of the manufacturing unit.
 - vi. PAN Card for the manufacturing unit.
 - vii. Income Tax Statement for the last 3 financial years duly certified by CA.
 - viii. Audited Balance Sheet duly certified by Statutory Auditor for the last 3 financial years i.e. 2022-23, 2023-24 and 2024-25.
 - ix. NOC/Consent to Establish of the unit issued by Pollution Control Board.
 - x. Latest Electricity Bill of the manufacturing unit.

Notes :

- a. Full name, address, active and valid e-mail ID of the tenders, Phone no/ mobile no. and status of the person signing the tender document must be clearly mentioned in the tender, failing which the tender would be rejected.
- b. Photocopy of all documents to be attested by a Gazetted Officer/Notary and then scanned and uploaded. Since this is an e-tender the uploaded scan copies should be clear and legible else the document uploaded will be rejected and will be deemed as not submitted.
- c. The Director, Social Welfare, Govt. of Manipur reserves the right to inspect the production unit of the bidder and may also get the quality, composition and contents of the sample of the food items submitted by the bidder tested as deemed necessary.
- d. All documents that are required to be submitted along with the tender must be submitted at <https://manipur-tenders.gov.in/nicgep/app>. Failure to submit any of the documents mentioned above in Para 8 above shall be liable for rejection. Tender/Bid submitted through any other website or through any other manner will be considered invalid and rejected.
- e. The Director, Social Welfare, Govt. of Manipur reserves the right to award the work, if necessary to more than one bidder at L1 quoted price as per CVC guidelines circular no- 4/3/07 dated- 03 March 2007. The Director, Social Welfare-cum-Project Director, JWDS also reserves the right to distribute the required quantity of food among the other bidders i.e. L2 and L3 etc provided if they accept the rate quoted by L1, to avoid any interruption in the supply schedule.

9. TENDER EVALUATION.

Bids will be evaluated in 3 stages :

1st Stage : Scrutinisation and verification of all documents as required to be submitted in the Technical Bid contained in Annexure - I.

2nd Stage : Calculation of Minimum Qualification points as per Annexure - II

3rd Stage : Rate Tender opening. After qualifying in above 2 stages, the bidder will be eligible for 3rd stage evaluation.

Award of Work: Least Cost Selection method will be adopted for the award of work.

10. FINANCIAL BID:

- a) The bidder must submit item-wise Rate (in the BoQ online only) for the entire requirement of Micronutrient Fortified Energy Dense Food items strictly as per Scope of Work/Technical specifications mentioned in this RFP document. It is mandatory for the bidder to submit the rates of all items in respect for which the Bidder has applied.
- b) The Financial Bid will only be opened for such Bidders, which are qualified technically in stage 1 & 2. The Financial Bid will be evaluated on the basis of Lowest Price of each Micronutrient Fortified Energy Dense Food item offered by the technically qualified bidder. The Director, Social Welfare reserves the right to place purchase order on one or more Successful Bidder(s) for that

particular recipe subject to acceptance of lowest rate for respective Micronutrient Fortified Energy Dense Food Item.

- c) Rates shall not be quoted anywhere else otherwise the bid shall be declared invalid. Quoting rates for partial quantity and/or recipe items shall not be acceptable. No variation or variable quotations shall be accepted.
- d) The rates quoted shall be the landed cost at destination, inclusive of packing and forwarding, including all duties, taxes, fee etc. that may be levied in accordance with the laws and regulations in force. Nothing in this clause shall relieve the bidder from its responsibility to pay any tax, including any tax that may be levied in India on the profits made by it in respect of any transaction arising out of this tender document.
- e) The prevailing rate of GST on Supplementary Nutrition Food under ICDS Scheme is five percent, as per Notification dated 18.10.2017 issued by the Ministry of Finance. In accordance with the aforesaid Notification, a certificate will be issued by the Director, Social Welfare to the Successful Bidder after completion of the supply. Thus, while quoting rates, the prevailing GST may be considered as five percent. Whenever Govt. changes to the GST rates the same will be applicable to qualified bidders.
- f) The rates of each food item finalized through this tender shall remain fixed for the entire duration of the contract (it includes extension period also if granted).
- g) The bidders must keep in mind that the quantity mentioned in the schedule of requirement is a tentative approximation of requirement for the above-mentioned period. The requirement may increase or decrease.
- h) GST or any new tax rates shall be applicable as per the Government policy from time to time after the last date of submission of Bid.

11. PERIOD OF CONTRACT

The contract when awarded will remain operative with effect from the date of execution of tender for a period of 1 (one) year and the successful bidder(s) are bound to supply the items at agreed rates during this period. This validity period can be further extended for minimum period of 1 year with mutual consent at the rates and terms and condition of the previous year.

12. TERMINATION OF CONTRACT

In case of repeatedly deficiency in quality and inordinate delay in deliveries of the Micronutrient Fortified Energy Dense Food items or unsatisfactory performance of contract by the Supplier, the Purchaser may rescind the Contract and recover damages up to ten percent of the unexpired value of Contract. However, such action shall be taken after affording reasonable opportunity of hearing to the Supplier. Appeal against this order may be filed before Secretary (Social Welfare) Govt. of Manipur.

13. STATUTORY TAXES/DUTIES

In case of any enhancement of Taxes and or duties or levy of fresh Taxes/duties due to Statutory Act of the Govt., after date of submission of the tenders and during the contractual delivery period, additional or fresh levies so imposed will be allowed to be claimed as extra without any change in the price structure approved under the tender. For this purpose, the manufacturer shall produce a certificate from the

authority concerned certifying that the item supplied falls under a particular tariff resulting in additional/fresh levies for the supplied item. However, the same shall not be borne by the purchaser in case such levies become applicable after expiry of the contractual delivery period stipulated in the contract.

14. PERFORMANCE SECURITY DEPOSIT:

The successful bidder, within 15 days of receipt of Purchase Order, shall be required to submit Performance Security Deposit of 5% of the order value in the form of Performance Bank Guarantee from a Nationalised/Scheduled Bank only in favour of the purchaser valid for a period of 6 months beyond the date of completion of order. The performance security will be discharged by the Purchaser and returned to the Supplier in proportionate completion of their supplies/item-wise, after completion of the Supplier's performance obligations, including any warranty obligations, unless specified otherwise. However, if the supplier fails to execute the order or fails to perform the services as per the contract, including any failure of the Supplier to supply the Micronutrient Fortified Food/Energy Dense Food, or the supplied goods not conforming to the quality or specifications regarding its contents, or non-compliance with the standards as furnished in the tender documents and samples, or in case of breach of any terms of this agreement by the supplier, in addition to other penal actions, the Bank Guarantee shall be encashed & the amount forfeited to the extent of damage/loss to the department.

15. AGREEMENT

The successful tenderer shall be required to execute an agreement on non-judicial stamp paper of value of Rs.500/- (stamp duty to be paid by the tenderer) as per proforma in Annexure - VII within 15 days from the date of the intimation from Tender Inviting Authority informing that his tender has been accepted.

16. NON ASSIGNMENT

The tenderer shall not, at any time, assign, sub-let or make over the contract or the benefit thereof or any part thereof to any person or persons whatsoever.

17. ANNULMENT OF AWARD, FORFEITURE OF SECURITY DEPOSIT & FRESH AWARD

Failure of the successful bidder to comply with the requirements of signing of contract and/or submission of performance security within the time schedule as stipulated above shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security. Under such a situation, the proposal may be reviewed for award of the contract on the next lowest evaluated technically qualified bidder or go for a fresh bid depending on the circumstance. In case it is decided to go for the next lowest bidder, negotiation may be considered to bring down their price nearer to the originally evaluated & lowest bidder.

18. TENTATIVE QUANTITY

The quantity mentioned is only the tentative requirement and may increase or decrease as per the decision of the Tender Inviting Authority. The rates quoted should not vary with the quantum of the order or the destination.

19. DELIVERY CONDITION

- a) The place of delivery will be at Social Welfare Godown, Takyel, Imphal-795001 in the State of Manipur.
- b) The selected supplier will have to supply the Micronutrient Fortified Energy Dense Food to the Godown according to the schedule and time table prescribed by the Department.
- c) The units as per order shall be handed over to the authorized representative(s) of the purchaser at the specified location and the same shall be duly receipted after satisfactory demonstration of full functioning of the unit.
- d) The successful bidder will have to provide uninterrupted supply of the materials as per DI within 45 days of receipt of DI from the Department to the designated destination.
- e) The supplier will be responsible for delivery of product in intact condition. Any damage caused during the delivery will have to be replaced by the supplier
- f) The food items as per order shall be handed over to the authorized representative(s) of the purchaser at the specified location and the same shall be duly received after ensuring satisfaction to its condition and quantity.

20. PAYMENT TERMS

- a) No advance payment shall be made. Payment for the supplied items shall be made only after 100% receipt of the items and completion of all codal formalities subject to submission of Bank Guarantee for Performance Security, relevant documents etc.
- b) No payment shall be made for rejected materials nor shall the Tenderer (s) be entitled to claim for such items. The rejected items shall be removed by the Tenderer(s) within two weeks of the date of rejection at his or their own costs and replaced immediately. In case these are not removed these shall be auctioned at the risk and responsibility of the suppliers(s) without any further notice.

21. PENALTY CLAUSE

- a) The supplier will have to get samples tested from the NABL accredited laboratory.
- b) Non-Performance of the contract provision shall lead to forfeiture of Performance Security to the extent of damage caused along with other penal provision (if any).

22. FORCE MAJUERE:

The above condition of delivery period, price reduction & termination etc. are subject to force majeure conditions which are beyond the control of the supplier, do not involve fault or negligence of the supplier and are not anticipated. However, the condition shall not include scarcity of raw materials, power cut, labour dispute, failure of sub-vendor and increase in cost of raw material.

23. FRAUD & CORRUPTION:

The bidders, suppliers & contractors shall observe the highest standard of ethics during bidding and during performance of the contract. During the process of evaluation of a bid or proposal for award of a contract, if it is detected that a bidder directly or through agent has engaged in corrupt, fraudulent, collusive or coercive practice in competing for the contract in question, then a) the bid shall be rejected and b) declare the firm ineligible for a specific period or indefinitely to participate in a bidding process.

24. LOCAL CONDITIONS:

It will be imperative on each bidder to fully acquaint himself of all local conditions and factors that would have any effect on performance of the Contract. The purchaser shall not entertain any request for clarifications from the bidder regarding such local conditions nor shall accept any offer conditional to the local factors. No request for any change of price or extension of time schedule of delivery of goods shall be entertained after the purchaser accepts the bid.

25. ADJUDICATION/REVIEW BOARD:


Any dispute arising out of or during execution of the contract shall be settled with mutual agreement through an Adjudication/Review Board appointed by the appropriate authority of the purchasing organization, having officers belonging to other departments not related to the purchasing department.

26. SAVING CLAUSE:

No suit, prosecution or any legal proceedings shall lie against Tender Inviting Authority or any person for anything that is done in good faith or intended to be done in pursuance of tender.

27. LAWS GOVERNING THE CONTRACT & JURISDICTION:

The contract shall be governed by the laws in force in India. In the event of any dispute arising out of the tender such dispute would be subject to the jurisdiction of the Civil Court within the city of Imphal only.



(Sheikh Abdul Hakim)
Director (Social Welfare)
Manipur.

Memo No. 5/01/2024-SW/Tender

Imphal, the 4th May, 2026

Copy forwarded to for information and necessary action to:

1. The Secretary, Social Welfare, Govt. of Manipur.
2. The SIO, NIC for kind information and uploading the tender documents on the website.
3. The OSD, Department of Information Technology, Govt. of Manipur.
4. The Director, Printing & Stationery Department for publication of the NIT in the Manipur Gazette.
5. Office Notice Board.


(Sheikh Abdul Hakim)
Director (Social Welfare)
Manipur

SCOPE OF WORK AND TECHNICAL SPECIFICATION

SCOPE OF WORK

Integrated Child Development Services (ICDS) Scheme is being implemented by the Social Welfare Department, Government of Manipur (hereinafter referred to as the "Department"). ICDS is an important and prestigious welfare scheme for the benefit of children in the age group of 06 months to 06 years, adolescent girls, pregnant women and lactating mothers. Besides other services, the scheme provides Supplementary Nutrition in the form of Micronutrient Fortified Energy Dense Food to these beneficiaries. For this purpose, Micronutrient Fortified Energy Dense Food of various recipes to be manufactured by appropriate technology with essential micronutrients is to be provided to various categories of the beneficiaries under the ICDS scheme as Take Home Ration through Anganwadi Centers as per the guidelines of the Government of India to address malnutrition in the State.

The Department intends to procure following Nutrition Foods to accomplish the task:

- (a) Micronutrient Fortified Energy Dense Food as Jowar Food Mix
- (b) Micronutrient Fortified Energy Dense Food as Rice food mix (cerelac type)
- (c) Micronutrient Fortified Energy Dense Food as Finger Millet Kheer
- (d) Micronutrient Fortified Energy Dense Food as Rice Khichidi
- (e) Micronutrient Fortified Energy Dense Food as Sooji Halwa

SCHEDULE OF REQUIREMENT

The estimated total requirement of the Micronutrient Fortified Energy Dense Food for the State project wise is detailed below. The quantities to be delivered may vary from month to month to any extent and for that the supplier will be informed of the required change in quantities through Dispatch Instructions (DI).

Total quantity required item wise			
SN	Items	Estimated Quantity for one month in KG	Estimated Total quantity for 6 months in KG
1	Micronutrient Fortified Energy Dense Food as Jowar Food Mix		
2	Micronutrient Fortified Energy Dense Food as Rice food mix (cerelac type)		
3	Micronutrient Fortified Energy Dense Food as Finger Millet Kheer		
4	Micronutrient Fortified Energy Dense Food as Rice Khichidi		
5	Micronutrient Fortified Energy Dense Food as Sooji Halwa		

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GOVERNMENT GUIDELINES TO BE FOLLOWED:

The Government of India vide Gazette Notification bearing No. CD-III22/3/2016-CD-III dated 28.06.2021, in view of issuance of streamlined guidelines dated 13.01.2021 addressing various operational aspects, has de-notified the Supplementary Nutrition (under the Integrated Child Development Services Scheme) Rules, 2017 and has also issued OM bearing No. CD-III-22/3/2016-CD-III dated 29.06.2021 directing the States/UTs to ensure compliance of streamlined guidelines dated 13.01.2021 as the said streamlined guidelines has superseded the Supplementary Nutrition (under the Integrated Child Development Services Scheme) Rules, 2017. Further, providing Raw Ration as Take Home Ration (THR) is not permissible under the Rules and Guidelines and THR as defined under National Food Security Act, 2013 (latest amended on 25th January 2023) not to be misconstrued as 'Raw Ration'. Thus, in the light of Gazette Notification dated 28.06.2021 and OM dated 29.06.2021 issued by the Government of India, the State is under obligation to ensure that the process for procurement of Supplementary Nutrition Food under ICDS Scheme is required to fulfil meticulously the provisions of (1) Streamlining Guidelines on Quality Assurance, Roles and Responsibilities of duty holders, procedure for procurement, integrating Ayush Concepts and Data Management and Monitoring through "Poshan Tracker" for transparency, efficiency and accountability in delivery of Supplementary Nutrition issued by Ministry of Women & Child Development vide letter dated 13.01.2021 (2) Provisions of National Food Security Act, 2013 (latest amended on 25th January 2023) (3) Nutritional and Feeding Norms issued by Ministry of Women and Child Development vide letter dated 24.02.2009 and (4) Operational Guidelines of Food Safety and Hygiene in ICDS circulated by Government of India vide letter dated 24.12.2013. The aforesaid Guidelines and directions are available on a public portal, which may be visited by the Bidders. The salient features of aforesaid Guidelines and directions have been narrated below along with address of "links", from where the said Guidelines/directions can be downloaded by the Bidders from public portal. Accordingly, in view of the aforesaid guidelines and directions, present RFP is invited for procurement of Micronutrient Fortified Energy Dense Food from eligible Bidders, as per Definition Clause.

STATUTORY PROVISIONS AND MANDATORY GUIDELINES REQUIRED TO BE FOLLOWED FOR PROCUREMENT OF SUPPLEMENTARY NUTRITION FOOD UNDER ICDS SCHEME:

1. Streamlining Guidelines on Quality Assurance, Roles and Responsibilities of duty holders, procedure for procurement and delivery of Supplementary Nutrition issued by Ministry of Women & Child Development:
 - (a) Ensure quality of Supplementary Nutrition with reference to the norms of Food Safety as well as Nutrient Composition.
 - (b) Supplementary Nutrition must conform to prescribed standards laid down under Food Safety & Standards Act, 2006 and Regulations made there under to ensure consistent quality and nutritive value per serving.
 - (c) To ensure actual receipt of Supplementary Nutrition for efficient audit of the delivery system.
 - (d) To ensure that THR procured conforms to technical and nutritional standards set by the Ministry of Women & Child Development.
2. National Food Security Act, 2013 (latest amended on 25th January 2023)
http://www.egazette.nic.in/WriteReadData/2013/E_29_2013_429.pdf

3. Nutritional and Feeding Norms issued by Ministry of Women and Child Development on 24.02.2009: <https://wcd.nic.in/sites/default/files/univids5.pdf> Fortification with essential Micronutrients of Supplementary Nutrition with 50% of RDA level per beneficiary per day, as indicated in the table provided under the said letter.
4. Operational Guidelines of Food Safety and Hygiene in ICDS circulated by Government of India vide letter dated 24.12.2013: https://wcd.nic.in/sites/default/files/merged_document_3.pdf
5. The Child Development Project Officer(s) of the ICDS, shall ensure timely distribution of Micronutrient Fortified Energy Dense Food at various Anganwadi Centres of his/her jurisdiction, under supervision and guidance of the concerned District Program officer (DPO).

TECHNICAL PRODUCT SPECIFICATIONS:

The product should have texture that appeals the beneficiary, taste as per traditional preparation, flavour and aroma as per local likening and cultural acceptances, energy dense, free from any kind of contamination, prepared from fresh and clean ingredients, does not contain any harmful and deleterious substances that are not fit for human consumption.

1. All the premixes should have a good flavour and pleasant smell and should be suitable and palatable for beneficiaries as per request for proposal (RFP).
2. All the premixes should be manufactured/produced in such a manner that it can be prepared instantly just by adding boiling water in desired amount to the premix.
3. Flavors used should be permissible under Prevention of Food Adulteration Act and the rules made there under.
4. Micronutrient Fortification:
 - It shall be compulsory to have an automated system for the measurement of the prescribed micronutrients and also such a system for blending of the same, so that the fortification of the Premixes is done in such a manner that material accuracy is obtained.
 - The essential nutrients should not impart undesirable characteristics to the Premixes and should not shorten the shelf-life of the Premixes.
5. The product shall be manufactured from fresh ingredients of good quality, which shall be free from foreign material, substances hazardous to health, excessive moisture, insect's damages and fungal contamination.
6. The ingredients shall comply with all the relevant national food laws and standards.
7. The ingredients must be stored under dry ventilated and hygienic conditions. The insecticides used for fumigation in storage area should not be of hazardous nature.
8. TASTE: It shall have a pleasant smell and palatable taste and should have permissible flavours permitted by FSSAI.

TECHNICAL EVALUATION:
1ST Stage Evaluation (General Documents)

Technical Bid Evaluation Sheet
(To be filled by the bidder)

Sl No	Description/ Document submitted	Bidders Confirmation (Yes/No)	Supporting Document	Submitted on page No.	Checked by (to be filled by Department)
1.	All pages of the bid document are duly signed by the Authorised Signatory with official seal.		NA	NA	
2.	Tender Fees in form of NEFT/RTGS or any other electronic means.				
3.	Earnest Money Deposit in the form of NEFT/RTGS or any other electronic means.				
4.	The bidder is an Individual/ Sole Proprietorship/ Partnership firm / Private or Public Limited Company, Cooperative Society/ Public sector undertaking/Self Help Group/ Mahila Mandal / any other legal entity.				
5.	Duly notarised Power of Attorney in favour of the Authorised Signatory				
6.	List of Machinery installed in the premises certified by Chartered Engineer.				
7.	Location of Manufacturing unit. (Within Manipur/ Within North East/ Anywhere in India)				
8.	Installed capacity certificate in the name of bidding unit for manufacture of Micronutrient Fortified Energy Dense Food issued by DIC.				
9.	The manufacturing is functional and operative since last 5 years				

10.	Audited Balance sheet certified by Statutory Auditor of last 3 financial years				
11.	Income Tax return acknowledgement of last 3 Financial years.				
12.	List of In-house quality control facilities				
13.	The bidder has a proven track record of supplying Micronutrient Fortified Energy Dense Food directly to Central/State Govt. during the last 3 financial years.				
14.	Turnover Certificate duly certified by CA as per Annexure – III.				
15.	Cash Credit Certificate from Nationalised/ Scheduled Bank.				
16.	Financial Stability certificate from Nationalised / Scheduled Bank to undertake work.				
17.	Shelf life report of the samples submitted certified by Govt. approved lab/NABL lab.				
18.	An Affidavit that the bidder is not blacklisted as on due date of tender (Clause 8f)				
19.	Net worth Certificate as at 31.03.2025 certified by CA.				
20.	2 nos. of samples of each recipe				
21.	DIC registration certificate/UDYAM registration.				
22.	GST Registration Certificate				
23.	Upto Date GST return				
24.	Valid Factory License				
25.	FSSAI certificate in the name of manufacturing unit.				
26.	Copy of PAN Card				
27.	ISO 22000/HACCP				
28.	All documents submitted in the bid in English /translated in English attested by Class I				

	Gazetted officer/Notary. Gazetted Notification of the Gazetted officer/Certificate of Practice as Notary submitted.				
29.	Self certified document of the Bylaws/Charter/ Memorandum of the bidding entity.				
30.	List of Technically qualified persons in the unit.				
31.	Undertaking as per Annexure – IV				
32.	Undertaking on fraud and corruption as per Annexure – V				
33.	Nutritional and Microbiological Test report certified by Govt. approved lab/NABL Lab				
34.	Test report of packing pouch that the material is free from Bisphenol A certified by Govt. approved lab/NABL lab.				
35.	Blueprint of the plant approved by Food and Drug Authority.				
36.	NOC/Consent to Establish from Pollution Control Board				
37.	Latest Electricity bill of the manufacturing unit				

Note : All documents required to be submitted above are mandatory and bidder after qualifying in Stage I will be eligible for Stage 2 qualification scrutiny.

TECHNICAL EVALUATION
2nd Stage Evaluation (General Documents)

Annexure - II

Minimum Qualification Points

Sl. no	Description	Type of Bidder	Criteria	Score	Max Score
1.	Legal Structure of the Bidder	All Bidders	Local SHG/Village Community/Mahila Mandal registered in the state of Manipur	5	5
			Private or Public Limited companies/LLP/Cooperative Society	3	
			Proprietorship/Partnership firm and others.	2	
2.	Location of the production unit	All Bidders	Preferably in Manipur	5	5
			Within any North Eastern State	3	
			Outside North Eastern State but anywhere in India	2	
3.	Annual Turnover during the last 3 financial years	General Bidders	More than Rs. 50 crores	15	15
			>Rs. 45 crores <Rs.50.00 cr. or above	10	
			>Rs.40.00 crores <Rs.45 crores	5	
		Mahila Mandals/ Self Help Group/ Village Community	More than Rs.5.00 cr.	15	
			Rs.4.50 cr. or above, <Rs.5.0 cr.	10	
			Rs.4.00 cr., <Rs.4.5 cr.	5	
4.	Net worth as at 31.03.2025	General Bidders	More than Rs.35.00 cr.	20	20
			>Rs.30.00 cr., <Rs.35 cr	15	
			>Rs.25.00 cr., <Rs.30 cr	10	
		Mahila Mandals/ Self Help Group/ Village Community	More than Rs. 3.5 cr. or above	20	
			>Rs.3.00 cr., <Rs.3.5 cr.	15	
			>Rs.2.50 cr., <Rs.3.0 cr.	10	
5.	Experience of Supplying Micronutrient Food during the last 3 financial years in	All Bidders	1 state	3	15
			2 states	6	
			3 states	9	
			4 states	12	
			5 states or more	15	
6.	Trade Licence	All Bidders	Trade License preferably within the state of Manipur	10	10
			Trade License outside Manipur but anywhere in India	5	
7.	Experience of Supplying of Micronutrient Fortified Energy	All Bidders	Supply preferably within the state of Manipur	10	10
			Supply within North East Region	6	

	Dense Food during last 3 financial years		Supply outside North Eastern States but anywhere in India	4	
8	FSSAI	All Bidders	FSSAI license for Micronutrient Fortified Food /Processed Cereal based complementary Food	5	5
9	Production Capacity certificate	All Bidders	≥50000 MT p.a. or above	5	5
			>40000 MT p.a.<50000 MT pa	3	
			≥30000 MT p.a. < 40000 MT pa	2	
10	Cash Credit Facility	General Bidders	≥Rs.20.00 cr. or above	10	10
			≥Rs.15.00 cr. or above, ≤Rs.20 cr	5	
			≥Rs.10.00 cr. or above, <Rs.15 cr	3	
		Mahila Mandals/ Self Help Group/ Village Community	≥Rs.2.00 cr. or above	10	
			≥Rs.1.50 cr. or above, <Rs.2.0 cr.	5	
			≥Rs.1.00 cr. or above, <Rs.1.5 cr.	3	

Minimum points required for qualification in the Technical Bid is 90 points.

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ANNEXURE-III

ANNUAL TURN OVER STATEMENT

The Annual turnover of M/s _____ for each of the last 3 (three) financial years exclusively from the sale of Micronutrient fortified Energy Dense Food are given below and certified that the statement is true and correct.

Sl. No.	Financial Year	Turnover in Lakhs (Rs.)
1.		
2.		
3.		
Total Rs. _____ Lakhs		

Date:
Seal:

Signature of Auditor/
Chartered Accountant
(Name in Capital)

Shakun

UNDERTAKING

To,
Tender enquiry No. _____
For supply of _____

Sir,

1. I, Shri _____, on behalf of M/s _____ having registered office at _____, do hereby declare that I have gone through the terms and conditions mentioned for the above and undertake to comply with all tender terms and conditions. The rates quoted by me/us are valid and binding on me/us for acceptance for a period of one year from the date of award of contract to us.
2. I/We undersigned hereby bind myself/ourselves to the Office of.....to supplyThe rates quoted by me/us for the items tendered for are specified against each. It is certified that rates quoted are lowest quoted for any institution in India and not higher than the MRP/ prevailing market rate.
3. The articles shall be strictly as per specification and of the best quality as per requirement of the institution. The decision of the Office of..... (hereinafter called the said Purchaser) as regards to the quality and specification of article shall be final and binding on me/us.
4. We agree to the conditions of the tender under which the EARNEST MONEY DEPOSIT and PERFORMANCE SECURITY DEPOSIT shall be forfeited by us.
5. We hereby undertake to pay the penalty as per the terms and conditions of the contract for delayed supply of the ordered items.
6. We agree to accept the amount of the bill to be paid by the purchaser after completion of all codal formalities and should any amount of the bill found by the purchaser/auditors to have been overpaid; the amount so found shall be refunded by me/us.
7. We hereby undertake to supply the items during the validity of the tender as per direction given in supply order within the stipulated period.
8. The tender inviting authority has the right to accept or reject any or all the tenders without assigning any reason.
9. We understand all the terms and conditions of the contract and bind myself/ourselves to abide by them.
10. We hereby declare that there is no vigilance/CBI or court case pending/contemplated against us at the moment.

SIGNATURE :

NAME & DESIGNATION :

DATE :

NAME & ADDRESS OF :

THE FIRM

SEAL :

Shakun

UNDERTAKING ON FRAUD AND CORRUPTION

We M/s Do hereby undertake that, in competing for (and, if the award is made to us, in executing) the subject contract for supply of under tender reference no..... dated We shall strictly observe the laws against fraud and corruption in force in the country.

Sd/-

Signature of proprietor/Partner/Director

Designation:

Seal:

Shakim

ANNEXURE-VI

Proforma for Performance Statement (for a period of last three years)

Request for Proposal (RFP) for procuring supplementary nutrition food under ICDS scheme in the State of Manipur.

Year

Order placed by (Full address of Purchaser)	Order No. & Date	Description of Micronutrient Fortified Energy Dense Food	Value of Order (in Lacs)	Has the supply of Micronutrient Fortified Energy Dense Food manufactured been satisfactory? (Attach a certificate from the purchaser/consignee)
1	2	3	4	5

Signature and seal of Proposer:

Shakim

FORM OF CONTRACT AGREEMENT

THIS CONTRACT AGREEMENT is made The day of year..... BETWEEN

- (1) Name and Address of the Purchaser:
- (2) Name and Address of the supplier:

WHEREAS the Purchaser invited bids for certain goods and ancillary services, viz., [insert: brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [insert: contract price in words and figures] (hereinafter called "the Contract Price")

NOW THIS AGREEMENT WITNESSES AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meaning as are respectively assigned to them in the Condition of Contract referred to.
2. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and constructed as an integral part of the Contract:
 - (a) This Contract Agreement
 - (b) General Condition of Contract
 - (c) Technical Requirements (including Technical Specifications)
 - (d) The Supplier's bid and original Price Schedules
 - (e) The Purchaser's Notification of Award
 - (f) [Add here: any other documents]
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

For and on behalf of the Purchaser

Signed: _____
 In the capacity of [insert: title or other appropriate designation]
 In the presence of _____
 For and on behalf of the supplier

Signed: _____
 In the capacity of [insert: title or other appropriate designation]
 In the presence of _____

Shakim's

Annexure-A

Expected quantity of Micronutrients Fortified Foods for provision of Take Home Ration under Supplementary Nutrition Programme

Sl. No	Name of the Micronutrients Fortified Food	Beneficiaries category	Number of Beneficiaries		Quantity in Kg
			Normal	SAM & SUW	
1	Jowar Food Mix	6m-1y	18665		223980
2	Rice Food Mix (Cerelac type)	6m-1y	18665		223980
3	Finger Millet Kheer	1y-3y	74659	582	752410
4	Rice Khichidi	1y-3y	74659	582	752410
5	Suji Halwa	1y-3y	74659	582	752410
6	Finger Millet Kheer	Adolescent Girls, Pregnant Women & Lactating Mother	56822		568220
7	Rice Khichidi	Adolescent Girls, Pregnant Women & Lactating Mother	56822		568220
8	Suji Halwa	Adolescent Girls, Pregnant Women & Lactating Mother	56822		568220
Total			431773	1746	4409850

Shakim