

GOVERNMENT OF MANIPUR
DIRECTORATE OF SOCIAL WELFARE
(Near 2nd MR Gate, AT Line, Imphal)

NOTIFICATION
Imphal, the 10th December, 2021

No. 7/10/2016-SW(IRCA)Pt-1: The Department of Social Welfare, Manipur invites applications from willing and eligible candidates for contractual engagement for 22 (twenty two) number of posts/positions for Government run De-Addiction Centre at Sunusiphai, Bishnupur District for a period of 1(one) year, details of which are as follows:

Sl. No.	Name of Post	No. of Post	Remuneration as per FD(PIC)'s norm (50% of 1 st cell in the level of pay matrix under RoP-2019)	Reservation	Essential Qualification and Experience
1	Project Coordinator cum Vocational Counsellor	1	Rs. 21,650/- p.m.	UR-1	Graduate with experience of managing such centres for a minimum period of 3 years of running such centres and having working knowledge of computers.
2	Doctor (Part-time)	2	Rs.26,550/- p.m.	UR-1	MBBS and preferably with a Training Certificate in Addiction Medicine from a recognized Institute.
3	Counsellor/Social Worker/Psychologist	6	Rs. 17700/- p.m.	ST-1, OBC(Meitei)-1	Graduate in any discipline with three years experience in the field. He/She must preferably hold a Certificate of three months Training Course in de-addiction counselling by NISD and should have knowledge of English as well as one regional language.
4	Nurse	4	Rs. 14,600/- p.m.	ST-1	Auxiliary Nurse Midwife (ANM) trained by a recognized medical institution.
5	Accountant cum Clerk	1	Rs. 12,750/- p.m.	UR-1	Graduate with knowledge of accounts and working knowledge of computers
6	Ward Boys	2	Rs. 14,600/- p.m.	UR-1	Class X and preferably experienced in such centres.
7	Peer Educator	1	Rs. 10,850/- p.m.	UR-1	Should be literate, Ex-drug user with 1-2 years of sobriety. Willing to work among drug using population as well as possessing qualities like empathy, communication skills. Willing to get trained; Agrees to refrain from using, buying, or selling drugs; ready to work for the prevention of harmful drug use and relapse.
8	Cook	2	Rs. 9,950/- p.m.	UR-1	Class X with cooking skills
9	Yoga therapist	1	Rs. 9,950/- p.m.	UR-1	Class X with a Diploma Course Certificate on Yoga Therapy
10	Chowkidar	1	Rs. 7,850/- p.m.	UR-1	Class X with good physique
11	Sweeper	1	Rs. 7,850/- p.m.	UR-1	Class X
	Total	22			



Mode of recruitment/examination: Office Memorandum no. 1/22/2008-DR-III/DP dated 18/09/2021 issued by Department of Personnel & Administrative Reforms (Personnel Division)

Age of Candidates: A minimum of 18 years, and not more than 38 (thirty eight) years as on 01/12 /2021. Upper age limit is relaxable by 5 years for ST/SC and 3 years for OBC.

Issue & Submission of Application Forms: Interested persons having the requisite qualifications may download the prescribed application forms from www.socialwelfare.mn.gov.in from **13/12/2021 to 24/12/2021**. The completed application forms along with requisite self-attested certificates/documents should be submitted to the Directorate Head Quarter, Department of Social Welfare, Near 2nd MR Gate, AT Line, Imphal on or before **27/12/2021** on working days between 10:30 a.m to 04:00 p.m. on cash payment of requisite fees.

Fee: Rs.500/- for Unreserved categories and Rs.300/- for ST/ SC/OBC.

Documents to be submitted: Self attested age proof certificate (Matriculation Certificate), ST/SC/OBC certificate, certificates in support of educational qualifications and experience should be submitted with the application form. Original certificates/documents should be brought at the time of Interview or as and when desired by the Department.

Details of Written Test/Viva-Voce will be notified separately.


(Ngangom Utham Singh)
Director (Social Welfare),
Manipur

Copy to:

1. PPS to the Hon'ble Chief Minister (Social Welfare), Manipur.
2. Secretary (Social Welfare), Govt. of Manipur.
3. IT Section, Directorate of Social Welfare for uploading the same with the prescribed application form
4. The Editor-in-Chief, AIR, Imphal with a request for kind announcement as news items at News Bulletin on
5. The Editors, Poknapham (Manipuri), Sangai Express (English) & Huiyen Lanpao (Manipuri) for kind publication of the Advertisement for 2 days in their esteemed dailies and submit bills in triplicate for early payment.
6. Guard File

APPLICATION FORM FOR CONTRACT ENGAGEMENT UNDER
DEPARTMENT OF SOCIAL WELFARE

Paste self
attested recent
passport size
photo. One to
be attached

1. Name of Post:
2. Full Name of Candidate (in block):
3. Name of Father/Husband/Guardian:.....
4. Date of Birth (as per Matric) (dd/mm/yyyy):
5. Age as on 01/12/2021:
6. Gender (M/F):
7. Category [UR/SC/ST/OBC/PWD (category)]:
8. Email ID:
9. Mobile Number:
10. Complete Postal Address for correspondence:
Village/Locality :
District :
PO& PS with Pin :
11. Complete Permanent Address (if different from above):
Village/Locality :
District :
PO& PS with Pin :

12. Educational Qualification Details:

Name of Examination Passed	Subject/Course	Board/University	Regular/Distant Learning	Passing Year	% of Marks/GP A
Matriculate					
Intermediate/10+2					
Graduation					
Post Graduation					
Any Other					

13. Work-experience Details: *Start from most recent experience. Internship/Volunteer/Field Works which are part of the course are not to be considered as work experience. (Add extra sheet if required)*

Name of Organization	Designation & Place of Posting	Key Job Descriptions	Achievements/Outputs	Experience From – To DD/MM/YY	Total Experience (in months)

Certification (Candidature of candidates not certifying the following statements will be summarily rejected):

I certify that the above mentioned details correctly describe my qualifications, experiences and my personal details to the best of my knowledge & belief. I accept that any misrepresentation, incorrect information, suppressed information with respect to any of the information submitted herewith being found out at any stage during/after the recruitment will render my candidature/appointment liable for disqualification/terminated without further communication.

Date:

Place:

Signature of Candidate

NOTE: *This format is to be strictly adhered to. No other format will be accepted.*